

## **Community Relations**

### **Communications with the Public**

The Board of Education believes it is important to inform the public about school curriculum, programs, and activities so that the citizens can participate in these programs. Concurrently, the school staff, administration, and Board of Education should be aware of the community's goals and concerns for its children so that consideration can be made in curriculum, program, and activity revisions.

To this end, the Board supports and encourages various means such as publications, press releases, open houses, and other public events to disseminate such information and to hear from the community.

### **Administration of the Community Relations Program**

The community relations program shall be a concurrent responsibility of the Board of Education and the Superintendent of Schools. The Superintendent of Schools shall work with members of the Board of Education to conduct an active and comprehensive informational program throughout the school district.

Staff members shall be kept informed of community relations efforts, and their support and participation in such efforts shall be sought.

### **News of Board of Education Meetings and Activities**

The Board of Education believes in the widest possible dissemination of news concerning the school and shall cooperate fully with the press, radio, and television to assure that news coverage is complete, balanced, and accurate.

Board minutes shall be available in the Superintendent's office in unapproved form, within 72 hours of a Board meeting excluding Saturdays, Sundays, and legal holidays; a written record of Board votes shall be available for public inspection in the Superintendent's office within 48 hours of a Board meeting excluding Saturdays, Sundays, and legal holidays. (In determining the time herein, any day on which the Board office is closed shall also be excluded.)

It should be made clear to anyone wishing to review the minutes that they are unofficial until approved by the Board of Education.

(cf. 9320 – Minutes)

Legal Reference: Connecticut General Statutes  
1-210 Access to public records. Exempt records.  
10-220 Duties of boards of education.

Policy adopted: April 24, 2003

WATERFORD PUBLIC SCHOOLS  
Waterford, Connecticut