

Students

Substance Abuse Procedures

Prescription or Over the Counter Drugs

When a student is observed using a prescription or over the counter drug without having notified appropriate school personnel, the following actions will be taken:

1. The student is informed that he/she must register all drugs with the school nurse and use them only under direct supervision from the nurse or her designated personnel.
2. The staff member must contact the counselor, nurse, or principal for assistance.
3. The Principal will notify the parents that school policy requires them to register drugs with the school nurse.

Drug or Alcohol Use

When a student is suspected of possible drug or alcohol use, and there is no violation or physical evidence, the following actions will be taken:

1. The student is informed of available help and encouraged to seek assistance by the staff member.
2. The staff member must contact the counselor, nurse, or principal for assistance.
3. The Principal will notify the parents if behavior problems are apparent. Student is referred to the student assistance program as available. If appropriate, the student will be referred to an outside drug/alcohol treatment agency.

When a student volunteers information about personal drug or alcohol use and asks for help, the following actions will be taken:

1. The student is informed of services available and encouraged to seek assistance from an appropriate drug and alcohol treatment agency.
2. The staff member may request advice from the counselor, crisis intervention counselor, nurse, or Principal.
3. The Principal should notify the parents only with the consent of the student unless there is a clear and imminent danger. Student is referred to the student assistance program as available.

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Drug or Alcohol Use (continued)

When a student contacts a staff member in regard to the drug or alcohol use of another student, the following actions will be taken:

1. The student who contact a staff member is encouraged to urge the student with a problem to personally seek assistance and to refer the fellow student to the student assistance program as available.
2. The staff member may contact the counselor, nurse, or principal or appropriate drug/alcohol treatment agency for assistance.

When a student possesses drug related paraphernalia but there is no evidence of use, the following actions will be taken:

1. The principal is summoned, and the paraphernalia is confiscated.
2. The staff member will write an anecdotal report.
3. The Principal and staff member will search the student, his/her locker, and other possessions. If necessary, substance and/or paraphernalia will be confiscated and, if warranted, refereed for analysis.
4. The principal will notify the parents and the police department.
5. The student must meet with a student assistant program member or principal.
6. If there is evidence of a further violation, an informal hearing will be held; if the charge is substantiated, there will be a three (3) to ten (10) day out-of-school suspension and the student will be refereed to an outside drug/alcohol treatment agency. Further violations will be dealt with accordingly.

When a student has a drug or alcohol related medical emergency, the following actions will be taken:

1. The nurse is summoned immediately and the student transported to a medical facility.
2. The Principal will notify the parents.
3. The Principal will notify the police department only in cases where the safety of the emergency victim or school population is at risk.

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Drug or Alcohol Use (continued)

4. The Principal will investigate the incident. Such investigation will include search of the student, locker, and other possessions. Confiscated substances will be sent for analysis.
5. The student is referred to a student assistance program and an outside drug/alcohol treatment agency (as available). If there is evidence of a further violation, the appropriate follow-up procedure shall apply.

When a student is found in possession of, using, or is under the influence of drugs or alcohol, the following actions will be taken:

1. The Principal is summoned.
2. The staff member writes an anecdotal report of the incident.
3. The Principal and staff member will search the student, locker, and other possessions; substance and/or paraphernalia will be confiscated and referred to analysis for possible use in further proceedings.
4. The Principal will notify the parents to come to the school as soon as possible, and notify the police department.
5. An informal hearing will be held; if the charge is substantiated, there will be a ten (10) day out-of-school suspension.
6. There will be a possible formal hearing for expulsion from school. The student will be required to participate in an appropriate drug/alcohol abuse treatment program.

When a student is found in possession of, using, or is under the influence of drugs or alcohol at a school-related activity on or off school property, the following actions will be taken:

1. The chaperone will contact the group advisor and/or principal.
2. The group advisor, chaperon, and/or principal will search the student and his/her possessions. Substance and/or paraphernalia will be confiscated and referred to analysis for possible use in further proceedings.
3. The Principal or group advisor will notify the parents and the police department.

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Drug or Alcohol Use (continued)

4. The student will be sent home immediately at parental expense or detained until a parent can accompany the student. Further discipline as appropriate will be administered following the Principal's investigation.
5. The student will be referred to the student assistance team and an appropriate drug/alcohol treatment agency.

Drug or Alcohol Use - Repeat Violations

When a student is found to be in a repeat violation (in possession of, using, or under the influence of drugs or alcohol); the following actions will be taken:

1. The Principal is summoned.
2. The staff member will write an anecdotal report of the incident.
3. The Principal and staff member will search the student, his/her locker, and possessions; substance and/or paraphernalia are confiscated and referred to analysis for possible use in further proceedings.
4. The Principal will notify the parents to come to his office immediately and will notify the police department.
5. An informal hearing is held; if the charge is substantiated, there will be a ten (10) day out-of-school suspension and the student will be referred to an appropriate drug/alcohol treatment agency.
6. A formal Board hearing for expulsion will be held. The administration will request that conditions for the return to school following expulsion include an assessment by a licensed drug and alcohol facility and compliance with the recommendation of the facility.

Distribution of Drugs, Alcohol or Controlled Substances:

When a student is caught distributing a drug, alcohol, or controlled substance, the following actions will be taken:

1. The Principal is summoned.
2. The staff member will write an anecdotal report of the incident.

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Distribution of Drugs, Alcohol or Controlled Substances: (continued)

3. The Principal and staff member search the student, his/her locker, and possessions. Substance and/or paraphernalia are confiscated, and analysis for use in further proceedings will be requested.
4. The Principal will notify the parents to come to his office immediately and will notify the police department so that they may take further action.
5. An informal hearing is held; if the charge is substantiated, there will be a ten (10) day out-of-school suspension and the student will be referred to an appropriate drug/alcohol treatment agency.
6. A formal Board hearing for expulsion is held. The administration will request that conditions for the return to school following expulsion include an assessment by a licensed drug and alcohol facility and compliance with the recommendation of the facility.

Students

Drugs/Alcohol/Tobacco

CHEMICAL HEALTH REGULATIONS FOR STUDENT ATHLETES

The Board participates in the Connecticut Interscholastic Athletic Conference (“CIAC”). In accordance with CIAC participation rules and the Board’s obligation under state and federal law, the Board prohibits the use, sale, distribution or possession of controlled drugs, controlled substances, drug paraphernalia, performance enhancing substances or alcohol during any school sponsored athletic activity, whether occurring on or off school property. It shall be the regulation of the Board to take positive action through education, counseling, discipline, parental involvement, medical referral, and law enforcement referral, as appropriate, in the handling of incidents by student athletes involving the possession, distribution, sale or use of substances that affect behavior, including performance enhancing substances. This regulation applies to all student athletes participating in school sponsored athletics, whether or not such athletes are participating in CIAC controlled activities.

Definitions

- (1) Controlled Drugs: means those drugs which contain any quantity of a substance which has been designated as subject to the federal Controlled Substances Act, or which has been designated as a depressant or stimulant drug pursuant to federal food and drug laws, or which has been designated by the Commissioner of Consumer Protection pursuant to Connecticut General Statutes Section 21a-243, as having a stimulant, depressant or hallucinogenic effect upon the higher functions of the central nervous system and as having a tendency to promote abuse or psychological or physiological dependence, or both. Such controlled drugs are classifiable as amphetamine-type, barbiturate-type, cannabis-type, cocaine-type, hallucinogenic, morphine-type and other stimulant and depressant drugs. Connecticut General Statutes Section 21a-240(8).
- (2) Controlled Substances: means a drug, substance or immediate precursor in schedules I to V, inclusive, of the Connecticut controlled substance scheduling regulations adopted pursuant to Connecticut General Statutes Sections 21a-243 and 21a-240(9).
- (3) Drug Paraphernalia: means any equipment, products and materials of any kind which are used, intended for use or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing or concealing, or injecting, ingesting, inhaling or otherwise introducing controlled drugs or controlled substances into the human body, including but not limited to all items specified in Connecticut General Statutes Section 21a-240(20)(A), such as "bongs," pipes, "roach clips," miniature cocaine

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spoons, crack cocaine vials, tobacco rolling papers, and any object or container used, intended or designed for use in storing, concealing, possessing, distributing or selling controlled drugs or controlled substances. Connecticut General Statutes Section 21a-240(20)(A).

- (4) Performance Enhancing Substances: means any anabolic steroid, hormone or analogue, diuretic or other substance designed to enhance a student's performance in athletic competition, including creatine, androstenedione, ephedrine or other performance enhancing nutritional supplements as defined by the World Anti-Doping Agency (WADA) www.wada-ama.org, except when used under the care and direction of a licensed medical professional and only then in the manner prescribed by the medical professional and manufacturer's recommendations.
- (5) Professional Communication: means any communication made privately and in confidence by a student to a professional employee of such student's school in the course of the professional employee's employment. Connecticut General Statutes Section 10-154a(a)(4).
- (6) Professional Employee: means a person employed by a school who "(A) holds a certificate from the State Board of Education, (B) is a member of a faculty where certification is not required, (C) is an administration officer of a school, or (D) is a registered nurse employed by or assigned to a school." Connecticut General Statutes Section 10-154a(a)(2).
- (7) Student Athlete: means any student participating in an extracurricular school-sponsored athletic activity, whether interscholastic or intramural, including but not limited to student athletes who are participating in CIAC controlled activities.

Procedures

- (1) Discretionary Nature of Student Athletics.

The Board sponsors athletic programs as part of its extracurricular program. The opportunity to participate in extracurricular activities such as student athletics is a privilege, not a right. The Board may remove students from participation in athletics activities in its discretion.

- (2) Emergencies.

If an emergency situation results from the use of drugs, performance enhancing substances or alcohol, the student athlete shall be sent to the school nurse or medical advisor immediately, or emergency medical personnel will be notified. The parent or designated responsible person will also be notified as soon as possible.

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(3) Prescribed Medications.

The parent or guardian of any student athlete who is required to take any prescribed medication during student athletic activities shall so inform the school nurse or the person designated to act in the absence of a nurse. Such prescribed medication will then be administered to the student athlete under the supervision of the school nurse or designee in accordance with Connecticut General Statute Section 10-212a and the applicable regulations and in accordance with any Board policies and regulations concerning medication administration.

Student athletes taking improper amounts of a prescribed medication, or taking a prescribed medication without proper notification and supervision of the school nurse or designee will be subject to the procedures for improper drug or alcohol use outlined in this policy.

Student athletes with a documented medical history demonstrating the need for regular use of using performance enhancing substances for therapeutic purposes shall not be considered to be in violation of this policy when such substances are properly prescribed and taken by the student athlete in accordance Connecticut General Statute Section 10-212a and the applicable regulations and in accordance with any Board policies and regulations concerning medication administration.

(4) Voluntary Disclosure of Drug/Alcohol Problem (Self-Referral).

The following procedures will be followed when a student athlete privately, and in confidence, discloses to a professional employee in a professional communication information concerning the student's use, possession, distribution or sale of a controlled drug, controlled substance or alcohol.

- (a) Professional employees are permitted, in their professional judgment, to disclose any information acquired through a professional communication with a student, when such information concerns alcohol or drug abuse or any alcohol or drug problem of such student athlete. In no event, however, will they be required to do so. Connecticut General Statutes Section 10-154a(b).
- (b) Any physical evidence obtained from such student athlete through a professional communication indicating that a crime has been or is being committed by the student athlete **must** be turned over to school

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Drugs/Alcohol/Tobacco (continued)

administrators or law enforcement officials as soon as possible, but no later than two calendar days after receipt of such physical evidence, excluding Saturdays, Sundays and holidays. Employees are encouraged to contact the school administrator immediately upon obtaining physical evidence. In no case, however, will such employee be required to disclose the name of the student athlete from whom the evidence was obtained. Connecticut General Statutes Section 10-154a(b).

- (c) Any professional employee who has received a professional communication from a student athlete may obtain advice and information concerning appropriate resources and refer the student athlete accordingly, subject to the rights of the professional employee as described in paragraph (a) above.
- (d) If a student athlete consents to disclosure of a professional communication concerning the student athlete's alcohol or drug problem, or if the professional employee deems disclosure to be appropriate, the professional employee should report the student athlete's name and problem to the school's building administrator or designee who shall refer the student athlete to appropriate school staff members for intervention and counseling.

(5) Involuntary Disclosure or Discovery of Drug/Alcohol Problems.

When any school staff member, or a coach or volunteer responsible for or involved in student athletic programs, obtains information related to a student athlete *from a source other than the student athlete's confidential disclosure*, that the student athlete, on or off school grounds or at a school sponsored activity, is under the influence of, or possesses, uses, dispenses, distributes, administers, sells or aids in the procurement of a controlled drug, controlled substance, drug paraphernalia, performance enhancing substances or alcohol, that information is considered to be involuntarily disclosed. In this event, the following procedures will apply.

- (a) The staff member, coach or volunteer will immediately report the information to the building administrator or designee. The building administrator or designee will then refer the student athlete to appropriate school staff members for intervention and counseling.
- (b) Any physical evidence (for example, alcohol, drugs, drug paraphernalia or performance enhancing substances) obtained from a student athlete indicating that a crime has been or is being committed by the student

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athlete must be turned over to the building administrator or designee or to law enforcement officials as soon as possible, but no later than within two calendar

days after receipt of such physical evidence, excluding Saturdays, Sundays and holidays. Connecticut General Statutes Section 10-154a(b). The name of the student athlete must be disclosed to the building administrator or designee.

- (c) Search and Seizure of Students and/or Possessions: A staff member, coach or volunteer who reasonably suspects that a student athlete is violating a state/federal law, school substance abuse policy or this chemical health policy must **immediately** report his/her suspicion to the building administrator or designee. The building administrator or designee may then search a student athlete's person or possessions connected to that person, in accordance with the Board's policies and regulations if he/she has reasonable suspicion from the inception of the search that the student athlete has violated or is violating either the law, a school substance abuse policy, or this chemical health policy.

Any physical evidence obtained in the search of a student athlete, or a student athlete's possessions, indicating that the student athlete is violating or has violated a state or federal law **must** be turned over to law enforcement officials as soon as possible, but not later than within three calendar days after receipt of such physical evidence, excluding Saturdays, Sundays and holidays. Connecticut General Statutes Section 10-154a(c). All school employees are encouraged to contact the school administration immediately upon obtaining physical evidence.

- (6) Consequences for the Use, Sale, Distribution or Possession of Controlled Drugs, Controlled Substances, Drug Paraphernalia, Performance Enhancing Substances or Alcohol.

- (a) Any student athlete in the Waterford Public Schools using, consuming, possessing, being under the influence of, manufacturing, distributing, selling or aiding in the procurement of controlled drugs, controlled substances, drug paraphernalia, performance enhancing substances or alcohol either on or off school property, or at a school-sponsored activity, is subject to discipline up to and including expulsion pursuant to the Board's student discipline policy.
- (b) Student athletes found to be in violation this policy may be referred by the building administrator to an appropriate agency licensed to assess and treat drug and alcohol involved individuals. In such event, assessment and treatment costs will be the responsibility of the parent or guardian.

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- (c) A meeting may be scheduled with appropriate school staff members for the purpose of discussing the school's drug and alcohol policy and this chemical health policy with the student athlete and parent or guardian.
- (d) Law enforcement officials may be contacted by the building administrator in the case of suspected involvement in the use, sale or distribution of controlled drugs,

controlled substances, drug paraphernalia, performance enhancing substances or alcohol.

- (e) A student athlete found by the administration to have violated this policy may, in the discretion of school administrators, be suspended from play for short or long term periods, or may have their student athletic participation privileges revoked.
 - (f) A student athlete found by the administration to have used performance enhancing substances shall receive a minimum penalty of revocation of athletic participation privileges for one hundred eighty (180) days. The Board shall report the violation to the CIAC.
 - (f) The Board recognizes that the CIAC may impose additional sanctions on student athletes participating in CIAC controlled activities who are found to have violated this policy.
- (7) Prohibition on the Promotion or Dispensing of Performance Enhancing Substances by School Staff Members, Coaches or Volunteers.
- (a) No school staff member, coach or volunteer responsible for or involved in student athletic programs shall dispense any drug, medication (prescription or non-prescription), or food supplement to any student athlete except under the supervision of the school nurse or designee in accordance with Connecticut General Statute. Section 10-212a and the applicable regulations, and in accordance with any Board policies and regulations concerning medication administration.
 - (b) No school staff member, coach or volunteer responsible for or involved in student athletic programs shall encourage the use of any drug, medication (prescription or non-prescription), or food supplement in a manner not described by the manufacturer.
 - (c) No school staff member, coach or volunteer responsible for or involved in student athletic programs shall supply, recommend, or knowingly permit student athletes to use any drug, medication (prescription or non-

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prescription), or food supplement for the specific purpose of enhancing their athletic performance.

- (d) A school staff member, or coach responsible for or involved in student athletic programs, who violates the terms of this policy shall be subject to discipline, up to and including termination of employment. The Board may also report violations of this policy by employees to parents of student athletes and/or state and local authorities.

- (e) The Board shall immediately terminate a volunteer responsible for or involved in student athletic programs who violates the terms of this policy. The Board may also report violations of this policy by volunteers to parents of student athletes and/or state and local authorities.
- (8) Publication of Chemical Health Policy to School Staff Members, Coaches, Volunteers and Student Athletes.
 - (a) The Board shall publish this chemical health policy to all school staff members, coaches and volunteers responsible for or involved in student athletic programs.
 - (b) The Board shall publish this chemical health policy to all student athletes and their parents/guardians.

Legal References:

Connecticut General Statutes:

Section 10-154a
Section 10-212a
Section 10-221
Section 21a-240
Section 21a-243

Regulation issued: October 16, 2003

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WATERFORD PUBLIC SCHOOLS

Waterford, Connecticut