

## **Bylaws of the Board**

### **Board-Staff Communications**

The Board of Education recognizes the need to maintain open communication between itself and the staff. Essentially, communications with staff deal with three general areas -- administration, policy and philosophy. While the Board recognizes the necessity for Board-staff communications, it also recognizes that administrative matters must be dealt with through its chief administrator. Hence, the basic line of communication for administrative matters shall be through the Superintendent.

#### **1. Staff Communications to the Board**

All reports to the Board or any Board committee from administrators, supervisors, teachers or other staff members shall be submitted through the Superintendent. This necessary procedure shall not be construed as denying the right of any employee to appeal to the Board from administrative decisions on important matters, provided that the Superintendent shall have been notified of the forthcoming appeal and that it is processed in accordance with the Board's policy on complaints.

Board meetings are conducted in public. As such, they provide an excellent opportunity to observe first hand the Board's deliberations.

#### **2. Board Communication to Staff**

All communications, policies and directives of staff interest and concern will be communicated to staff members through the Superintendent, and the Superintendent will employ all such media as are appropriate to keep staff fully informed of the Board's problems, concerns and actions.

#### **3. Visits to Schools**

Individual Board members interested in visiting schools or classrooms will make arrangements for visitations through the administrators of the various schools. Such visits shall be regarded as informal expressions of interest in school affairs and not as "inspections" or visits for supervisory or administrative purposes. Official visits by Board members will be conducted only under Board authorization and with the full knowledge of staff, including the Superintendent, building administrators and other supervisors.

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### **Board-Staff Communications** (continued)

(cf. 1250 - Visits to the Schools)

(cf. 2220 - Representative and Deliberative Groups re staff involvement in decision making)

(cf. 4135.4/4234.4 - Staff Complaints and Concerns)

(cf. 5145 - Civil and Legal Rights & Responsibilities)

(cf. 9133 - Advisory Committees to the Board of Education)

Legal Reference:        Connecticut General Statutes

10-220 Duties of boards of education.