

Minutes

Policy Committee Meeting  
Waterford Board of Education  
15 Rope Ferry Road  
May 29, 2014

Present: Mr. Kenney, Mrs. McCarty, Mrs. Nazarchyk

Absent: Ms. Cote

Staff: Mr. Powers, Assistant Superintendent; Mrs. Sauchuk, Director of Human Resources

Mrs. McCarty established a quorum and called the meeting to order at 5:34 p.m.

Motion: That the Policy Committee approve the minutes of April 17, 2014 and May 8, 2014.  
Nazarchyk, Kenney: 3-0

Mr. Powers presented the revised policy 1212 – School Volunteers. The major change to this policy is making sure all volunteers are checked against the sexual offender register. The committee agreed this was a good practice to follow and this will move to the Board of Education for a first reading.

The next discussion was the revised regulation 4152.6/4252.6 – Family and Medical Leave Act. Mrs. Sauchuk explained how FMLA works and the federal laws that govern most of what is in the revised policy. Mrs. Sauchuk explained that her office has been using the federal forms since the current regulation is out of date and doesn't contain all the information needed. Therefore, the revisions reflect most of the regulation forms being removed. Two forms are left in the regulation as they are only applicable to Waterford. This policy and regulation will move to the Board of Education for a first reading.

The last policy and regulation discussed was 5141.27 – Use of Automatic External Defibrillators (AEDs). Mr. Powers stated he would like to renumber this to the 3000 Series. Mrs. Sauchuk explained that the revisions make the policy stronger and provides clarity in the expectations and responsibilities. This policy and regulation will move to the Board of Education for a first reading.

Motion: That the Policy Committee adjourn its meeting at 6:34 p.m.  
Nazarchyk, Kenney: 3-0

Respectfully submitted,  
Mrs. Kathleen McCarty  
Recording Secretary