

Minutes

Policy Committee Meeting
Waterford Board of Education
15 Rope Ferry Road
April 28, 2011

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ATTEST:
TOWN CLERK

- Present: Mr. Blevins, Mr. Egan, Mrs. McCarty, Ms. McLaughlin, Mr. Taglianetti
- Absent: None
- Staff: Mr. Powers, Assistant Superintendent
- Guests: None

Mr. Blevins established a quorum and called the meeting to order at 6:05 p.m.

Motion: That the Policy Committee approves the minutes from meetings held on January 27, 2011 and February 17, 2011.
Taglianetti, Egan: Unanimous

Mr. Powers began the meeting by reviewing what was discussed at the last meeting in relation to Community Use of Schools. He explained that the Board of Education has set the fees in the regulations for Community Use of Schools. It was suggested Recreation and Parks take over setting the fee structure and Mr. Flaherty, Director of Recreation and Parks, indicated they would be comfortable taking over that responsibility at the meeting in February. All funds received for community use of schools go straight into the Town’s general fund. The process of approval and scheduling for community use of schools was reviewed. The only concerns expressed in relation to use have been for individual birthday parties. It was decided that Recreation and Parks should define what a “group” is for purposes of Community Use of Schools. The Recreation and Parks Department will also be responsible for setting the fee structure and providing a monthly report to the BOE on use. A final, clean copy of the Community Use of Schools policy and regulations will be brought to the next Policy Committee meeting for a final read.

Next, the committee reviewed a revised policy and regulations for Administration of Medication. The Visiting Nurses’ Association, who provides nursing services to the schools, and Shipman and Goodwin, the administration’s legal counsel, has reviewed the suggested revision. Mr. Powers explained that this revision is due to legislative changes and a discussion ensued of our current way of handling administration of medication in the schools. In general, each school nurse handles administration of medication. If the nurse is not available, as in the case of a field trip, the nurse would train the teacher responsible for the administration of medication. For student who self-administer, they are required to show the nurse that they are capable of self-administration. This revision also gives more guidance on the administration of medication by athletic coaches than our current version does. There is no added cost to Waterford Public Schools for this policy revision and it is generally consistent with our current procedures. The VNA has already gone over the changes with their staff. The committee agreed that the policy and regulations can go to the BOE for a first reading at the next regular meeting on May 26, 2011.

The committee discussed taking on the task of creating a Social Networking policy. The committee has already received a sample policy and regulations as well as several articles that deal with this issue. It was decided that there should be representatives from WASA and WFCT involved in the discussion. The committee would also like to look at policies that other districts have adopted. These will be provided at the next meeting.

Motion: That the Policy Committee adjourn its meeting at 6:55 p.m.
McCarty, Egan: Unanimous

Respectfully submitted,
Mrs. Kathleen McCarty
Recording Secretary