

**MINUTES
WATERFORD SCHOOL BUILDING COMMITTEE
SPECIAL MEETING, TUESDAY, SEPTEMBER 6, 2011**

PRESENT: Kimberly Alfultis, Robert Brule, Jr., Tom Dembek, Jody Nazarchyk, Alan Wilensky

ABSENT: John Koning, James Norton

STAFF: Jerome R. Belair, Superintendent of Schools; James Miner, III, Director of Building & Grounds; Donald Macrino, Principal, Waterford High School; Terri Young, Recording Secretary

I. ESTABLISHMENT OF A QUORUM AND CALL TO ORDER

Chairman, Alan Wilensky, established a quorum and called the meeting to order at 5:33 p.m.

II. RECOGNITION OF VISITORS/PUBLIC COMMENT

William Ayles, Jr., JCJ Architecture; Emily Czarnecki, JCJ Architecture; Gregory Smolley, JCJ Architecture; Gus Kotait, O & G Industries; Paul Petrone, Patch.Com

III. CORRESPONDENCE/INFORMATIONAL ITEMS

1. Capital Projects account status as of 8/30/11 from Rudie Beers, Director of Finance

IV. SUPERINTENDENT'S REPORT

Mr. Belair reported that we finally had our first day of school, and we were more than ready. On Friday, we had the Convocation at Clark Lane Middle School for all staff and faculty. We highlighted a visual up-to-date presentation of the progress over the summer on the high school project. Mr. Belair said that he is in the process of putting together a formal letter to request the high school project as Renovate as New.

V. OLD BUSINESS

1. Approval of Minutes: August 23, 2011

**MOTION #1: That the Waterford School Building Committee approves the Minutes of the August 23, 2011 Special Meeting.
Nazarchyk, Alfultis – 4 – 0 – 1**

**In Favor: Alfultis, Dembek, Nazarchyk, Wilensky
Opposed: 0
Abstained: Brule**

VII, NEW BUSINESS**1. Waterford High School Library Design and FF&E**

Mr. Smolley reported that a couple of months ago, we reviewed the thinking on the project three years back. We wanted to move further forward from where we were. Technology had moved along and use of the building had changed. Emily, Don, Jerry, and I took some field trips to visit various schools to see how they used their space. We then worked through minor changes on the inside of our building and have change orders for plug and outlet locations. Emily will walk us through the changes for the Library, Main Office, and Media Center and will answer any questions.

Emily Czarnecki handed out a six-page design packet on the Waterford High School Library Design and FF&E. The packet contained the Main Office – Original Layout and New Layout; Media Center Original Layout and New layout, and Furniture Selections. Emily said that after visiting other schools and seeing the use of space, they realized that technology had changed quite a bit, and there was no need for a full computer lab. Simple spaces seem to work better, and they were contemplating a space where students could bring an iPad to the space.

In the Main Office, the Assistant Principal's Office mirrored itself for better flow, and because just a small file space was needed, the wall was moved to add the Administrative Assistant's Office. The door was moved to the other end of the room. Behind the Reception Desk, a "wall" of file cabinets was used instead of a traditional wall to let in more light for the workroom. The copier was moved to the storage room, which was previously the Administrative Assistant's Office. Mr. Wilensky asked if there was enough storage space for the building. Mr. Miner asked about storage for the bulky custodial machines and other bulky machines. Emily assured them that there was enough storage space on this floor and the second floor as well. Mr. Belair stated that they should dedicate some time to go over all the storage needs for the building. Mrs. Nazarchyk asked if the parent of a sick child needs to get to the Nurse's suite, do they need to go through the Main Office. Emily said that for security reasons they would go through the Main Office. Mr. Brule asked about the Dean of Student's Office. Mr. Macrino said it is on the second floor off the parking lot.

Media Center/Library needed to store 21,000 volumes of books, and an Audio Visual Storage Room was necessary in the past, but now with the advances in Technology, computers store many reference books and the need for storage is for Fiction Books. Mr. Belair stated that Media Center/Library is modeled after the Colleges and Universities where small collaborative teams can gather to discuss various topics and for Community use as well. The Reading Room can also be used by teachers, students, and the Community because it has a presentation area and can be used after hours because of its accessibility from the vestibule. Since there will be no AV closet, the space can be used as a workspace for students. The large Conference Room can be used for teachers, students, or administrators who want to meet with parents or families.

The areas will have moveable/portable furniture that can be moved throughout the area when students gather in groups, teams, or just need to plug into an area to do individual work. Pods are created where two to six students can project onto a screen or interactive whiteboard to make presentations and the presenters can switch the presentation to another student's presentation within the pod. Moveable furniture, tables, chairs, and lighting layouts (due to glare from current windows) are being considered now to determine where the plugs and outlets will be positioned. Outlets positioned in the floor will be minimized, and will be repositioned onto walls, columns, or ceilings for better use. Flexible furniture and a coffee bar are located in the book storage area for student use as another gathering space. Mr. Belair wants the Media Center/Library to be the hub of the school. Mr. Miner said they are leaning toward a wireless environment, but there will still be a need for power outlets, plugs, and lookup stations. Random power jacks may be used on columns, and recharging stations may be set up onto towers. Tables will have locks so they can be used in a traditional classroom setting for testing, etc.

Mr. Belair left the meeting at 6:05 p.m.

Mr. Miner said they will be looking at purposeful furniture, in a commercial grade which can be used for flexible classrooms. Mr. Brule asked about the cost to do those changes. Mr. Smolley said he and the Superintendent are discussing the costs now and they are in the process of separating the Library design costs from the FF&E costs. Mr. Macrino said they are going to keep the design and FF&E functional and within budget. Mr. Miner said that wiring in the floor is a big deal and will be minimized as much as possible.

Emily left the meeting at 6:25 p.m.

VI. CONSENT AGENDA

Pool & Fieldhouse items (area currently under renovation)

1. Conn Acoustic proposal dated 8/16/11 to add an Acoustical Ceiling type ACP5 at lower stair 6 (Pool) A105 in the amount of \$1,144.75
2. Ducci Proposal # 23 per RFI 79 to add four type H fixtures in the fieldhouse passage ways to surface mount due to existing concrete ceilings in the amount of \$1,626.00
3. HHS Mechanical Plumbing Proposal # 9 to remove and replace with new the existing pool hose bibs at two locations in the amount of \$3,850.00
4. Ducci Proposal # 25 to add a restrike option to the swimming pool light fixtures at 12 location in the amount of \$4,004.00
5. Ducci T&M EWO # 9 for additional electrical work at pool elevator # 2 due to minor ADA upgrade to remove and replace the elevator with new in the amount of \$1,989.00
6. Ducci Proposal # 22 to supply and install five (8) occupancy sensors in the boys and girls locker rooms and team room in the amount of \$3,399.28

7. Ducci T&M EWO # 11 for re-wiring the electrical feeds to the fieldhouse bleachers motors due to ADA retrofit in the amount of \$3,590.00. The conduits that were feeding the motors were all in the way of the ADA cuts. This happened at seven ADA locations on the long bleacher.
8. Ducci Proposal # 26 in the amount of \$1,778.00 to change all X3 EXIT fixtures to surface mount and to change all other EXIT signs type X, X1 & X2 to recess in order to gain an additional 4" of head room.

MOTION #2: That the Waterford School Building Committee approves Pool & Fieldhouse items (area currently under renovation) items 1 through 8 as presented. Alfultis, Nazarchyk – Unanimous

Mrs. Nazarchyk asked about the Dance Room. Mr. Wilensky said that it can be done at anytime because it is portable.

New Building Addition Items

9. Ducci Proposal # 24 per PR # 15 to match Nineteen (19) PA Speakers to custom camel color in the amount of \$1,355.00.

Mrs. Alfultis asked why the speaker color had to be custom camel color. Mr. Ayles said that the standard color is white only. Other colors need to be custom matched.

**MOTION #3: That the Waterford School Building Committee approves Ducci Proposal #24 per PR #15 to match Nineteen (19) PA Speakers to custom camel color in the amount of \$1,355.00 #9 under New Building Addition Items.
Dembek, Nazarchyk – 4-1-0**

**In Favor: Brule, Dembek, Nazarchyk, Wilensky
Opposed: Alfultis
Abstained: 0**

Field Items:

10. CJ Fucci Proposal # 21 to furnish and install four (4) 3500.5 ComBoxes for the football field in the amount of \$3,130.21

MOTION #4: That the Waterford School Building Committee approves Field Item #10 as presented. Alfultis, Nazarchyk – Unanimous

11. Relocate Sewer line due to existing Manhole conflict with new track.
 - a. Price from CJ Fucci Construction in the amount of \$47,145.88 to relocate the sewer line. Exclude dewatering.
 - b. Price from Secondino/Deede Construction in the amount of \$ 44,000.00 to relocate the sewer line. Includes dewatering and weekend work to cross the parking lot.

MOTION #5: **That the Waterford School Building Committee awards Item b, the price from Secondino/Deede Construction in the amount of \$44,000.00 to relocate the sewer line which includes dewatering and weekend work to cross the parking lot.**
Dembek, Alfultis – Unanimous

Mr. Dembek left the meeting at 6:35 p.m.

Mrs. Nazarchyk asked if Mr. Dave Sousa, Athletic Director, was to be at this meeting to discuss the netting around the field. Mr. Wilensky said that Mr. Sousa attended the Change Order Meeting. To do the netting just around the goals would cost around \$30,000.00, and to do the entire field would cost around \$65,000.00. Mr. Sousa said that netting just around the goals would be adequate. Mr. Brule said he would rather have the entire field netted. The number of games and the number of practices was also discussed at the Change Order meeting. Mr. Miner said he needed to speak to the consultant about the netting and has not been able to contact him. Mr. Smolley said he would try to arrange a meeting or have the consultant call Mr. Miner to discuss the netting. Mr. Miner has contract issues that need to be resolved regarding the elevations that need to be right before he can involve the netting issue. Covering the entire field would result in zero liability and would lend itself to Community Use as well. Questions about taking it down at certain times of the year were discussed, exposure to the elements, and damage if the netting needed to be stored at different times of the year were discussed. Accident incidents were in the 30% range if just the end zones were netted. Mr. Brule did not want his child to be in that 30% and feels that the entire field should be netted. Mr. Kotait showed the two options which showed a “U” configuration for the netting around the goals, and a “Straight Line” configuration for the netting if it was to encircle the entire field. This may need to be decided before the turf is installed, and possibly before the next Change Order Meeting. Discussion will resume at a later time.

Mr. Brule left the meeting at 6:40 p.m.

**VIII. WATERFORD HIGH SCHOOL
Construction Manager's Report: O & G**

Mr. Kotait did not have anything further to report other than things are going in the right direction, and he will have a more detailed presentation at the next meeting.

Mrs. Nazarchyk asked how the area withstood the excessive rain from storm Irene. Mr. Kotait said that everything was fine.

IX. OSWEGATCHIE SCHOOL

Mr. Kotait said that the Punch List was done. There were some issues regarding the laminates, but that is all fixed now.

X. GREAT NECK SCHOOL

The AS-BUILTS were sent to BVH and all are approved.

XI. BILL LIST – SEE ATTACHED

**MOTION #6: That the Waterford School Building Committee approves the Bill List as presented.
Nazarchyk, Alfultis – No Quorum - Did not pass.**

XII. ADJOURNMENT

**MOTION #7: That the Waterford School Building Committee adjourns the Special Meeting at 6:50 p.m.
Nazarchyk, Alfultis – Majority**

Respectfully Submitted

**Terri Young
Recording Secretary**

Bill List September 6, 2011

Project #152-	School	Stage	Vendor	Description	Invoice#	Amount
n/a	WHS	n/a	Royal Flush	Portable toilets	C396987	\$493.00
n/a	WHS	n/a	JCJ	Professional Services	0000035	\$18,729.57
n/a	WHS	n/a	Cynthia Kaplan	Professional services	072011.80	\$800.00
n/a	WHS	n/a	Eagle Leasing	Rental invoice	R1359930	\$300.00
n/a	WHS	n/a	Mystic Air	Asbestos abatement	28544	\$1,585.00
n/a	WHS	n/a	VanZelm	Professional services	0035898	\$3,371.64