

Minutes  
School Building Committee Special Meeting  
December 13, 2016

PRESENT: Tom Dembek, John Koning, Richard Muckle, Jody Nazarchyk, James Norton and James Reid

ABSENT: Fransisco Ribas

STAFF: Jay Miner, Director of Buildings and Grounds

**I. ESTABLISHMENT OF QUORUM AND CALL TO ORDER**

Mr. Muckle established a quorum and called the meeting to order at 5:30p.m and led the Pledge of Allegiance.

**II. RECOGNITION OF VISITORS/PUBLIC COMMENT**

None

**III. CORRESPONDENCE/INFORMATIONAL ITEMS**

None

**IV. SUPERINTENDENT'S REPORT**

None

**V. OLD BUSINESS**

1. APPROVAL OF MINUTES: November 15, 2016

MOTION: That the Waterford School Building Committee moves to approve the minutes of the November 15, 2016 regular meeting.

Koning, Nazarchyk- Unanimous

**VI. NEW BUSINESS**

1. 2017 School Building Committee Meeting Schedule

MOTION: That the Waterford School Building Committee approve the 2017 meeting schedule.

Nazarchyk, Dembek- Unanimous

**VII. WATERFORD HIGH SCHOOL**

Mr. Miner shared photos of the B canopy that was fixed by Allied Restoration and explained that there were vents cut in along the wall to relieve wind pressure that was building up and damaging the area. This is expected to be a permanent fix for this issue. Mr. Miner also reported that all of the security cameras have been delivered, and that the landscaping will be ongoing until the spring when the last of the plantings can be completed.

**Pending Items:**

Security Cameras  
Landscaping/Rain Gardens

**VIII. BILL LIST**

There was a brief discussion of the invoices on the bill list, initiated by Mr. Dembek. Mr. Miner explained that Cynthia Kaplan is our contracted LEED consultant and the presented bill was for her to go to the State and present on our behalf, and that this should be the final step in the LEED certification process. Mr. Dembek also questioned the Lincoln Aquatics invoice that Mr. Miner explained was an outstanding bill that had not yet been paid for the

pool stairs at the high school. There were issues finding and getting the correct unit for the pool and there is finally one that meets the criteria for Recreation and Parks and the people using the stairs regularly. The stairs have been installed and are currently in use. Mr. Miner reported that there are no other major outstanding projects or invoices that would drastically affect the amount of remaining project funds. Mr. Muckle stated that he will take action with Maryanna Stevens regarding the next steps in closing out the project, and report back to the Committee at the next meeting.

MOTION: To approve the bills list as presented.

Nazarchyk, Dembek- Unanimous

**IX. ADJOURNMENT**

MOTION: That the Waterford School Building committee adjourns the meeting at 5:49p.m.

Nazarchyk, Koning- Unanimous

**VIII. Bill List December 13, 2016**

School	Stage	Vendor	Description	Invoice #	Amount
WHS	n/a	EPLUS	Security Cameras	V1922894	\$137,219.47
WHS	n/a	Cynthia M. Kaplan	Professional Services	072016.032	\$240.00
WHS	n/a	Allied Restoration Corp.	B Canopy	08631	\$4,900.00
WHS	n/a	Lincoln Aquatics	Pool Stairs	SI277964	\$4,349.95