

Minutes  
School Building Committee Regular Meeting  
June 24, 2014

PRESENT: Kimberly Alfultis, Tom Dembek, Jody Nazarchyk, James Norton, and Alan Wilensky

ABSENT: John Koning

STAFF: Jerome Belair, Superintendent; Jay Miner, Director of Buildings & Grounds;

**I. ESTABLISHMENT OF QUORUM AND CALL TO ORDER**

Mr. Wilensky established a quorum and called the meeting to order at 5:30p.m.

**II. RECOGNITION OF VISITORS/PUBLIC COMMENT**

Mr. Wilensky acknowledged the presence of Gus Kotait of O&G, Andrew Dyjak of Musco Lighting and Pam Kamercia.

**III. CORRESPONDENCE/ INFORMATIONAL ITEMS**

Mr. Belair reported that he received a request from the Planning and Zoning Commission for a meeting with representatives from the School Building Committee to process and reflect on completed construction projects. Mr. Belair will get a series of possible dates for this meeting from Dennis Goderre and report back to the committee.

**IV. SUPERINDENDENT'S REPORT**

Mr. Belair acknowledged that this was to be Mr. Kotait's final SBC meeting here in Waterford. Mr. Belair thanked him for ten years of service. Although Mr. Kotait will be leaving, there is still work to be done. Jay Miner will assume leadership, but O&G is still available for support as we work towards closing out the project. Mr. Belair suggested to the Committee that they hire an outside electrician to help complete some of the high school's electrical work that needs to be completed over the summer. Mr. Miner will bring a roster of possible candidates and pricing to the next meeting. Mr. Belair also commented on how spectacular the high school campus looked for graduation ceremonies.

**V. OLD BUSINESS**

1. APPROVAL OF MINUTES: May 20, 2014

MOTION: That the Waterford School Building Committee moves to approve the minutes of the May 20, 2014.

Nazarchyk, Alfultis – Unanimous

**VI. NEW BUSINESS**

None

**VII. CONSENT AGENDA- WATERFORD HIGH SCHOOL CHANGE ORDERS:**

Items to be Approved / Reviewed **Total \$24,491.83**

1. Reconcile allowances and closeout.
  - a. Ducci Electrical quote # 136 for allowance reconciliation in the Credit amount of \$41,672.62
2. Additional Bond Cost:
  - Ducci Request dated 6/6/14 in the amount of \$9,512.00
  - M Frank Higgins request dated 5/23/14 in the amount of \$4,142.00.

### **New Building Addition Items**

3. Vanzelm Engineering Invoice # 0039738 in the amount of \$4,780.86 for commissioning services at WHS for period ending April 30, 2014. VanZelm Engineering Invoice # 0039825 in the amount of \$8,711.30 for commissioning services at WHS for period ending May 31, 2014.

MOTION: To review the revision to consent agenda item #3 and add it to the agenda.  
Nazarchyk, Alfultis- Unanimous

4. JCJ G802 – 2007 Amendment # 013 dated May 7, 2014 in the amount of \$900.00 for LEED Online Design Phase Registration Fee.

### **Field Items:**

5. Musco proposal dated 6/3/14 in the amount of \$39,745.00 for Replacement of the Tennis Courts Light fixtures with Musco light fixtures mounted on existing poles. Price includes Material only. Price excludes time delay switch and photocell to be purchased separately by owner.

### **Site Items:**

6. Special Testing Laboratory invoice #28138 & 21159 in the total amount of \$2,268.09 for soils and concrete testing at WHS.

### **Maintenance Building:**

7. WB Meyer Inc. Invoice # COM-243-14/1 in the amount of \$4,816.50 to move the IT department to their new offices in the maintenance building on February 17 & 24 2014.

MOTION: To discuss and accept consent agenda items 1-7.  
Nazarchyk, Alfultis- Unanimous

## **WATERFORD HIGH SCHOOL**

### **Architect's Report Waterford High School: JCJ Architecture**

Mr. Ayles was not in attendance, however Mr. Belair reported on his behalf that he has almost completed uploading the LEED information. There is a design development fee of \$900 (item #4 on the consent agenda) and there will be an additional fee due that Mr. Ayles will update the committee with when he has an amount.

### **Construction Manager's Report Waterford High School: O&G**

Mr. Kotait reported that almost all of the contractors have closed out with the exception of HHS Mechanical and CJ Fucci. Almost all change orders have been completed. Mr. Kotait also shared numerous pictures from around campus including the athletic fields and newly restored practice fields and track and field areas, various storage buildings, parking lots, tennis courts and the new wood rails on the Miner Lane access road. He reminded the Committee that O&G is still on the job but not physically present on site.

### **Pending Items:**

HVAC

Signage for Parking (Directions to Auditorium, Pool, etc.)

There was brief discussion about the status of the elementary schools and that the projects will be able to be closed out upon completion of the Project Adventure courses which should be done by the end of the summer. Also, there was some talk about the trees that are being replanted along Rope Ferry Road in front of the high school. There was some

concern that the trees to be replanted would be as large as the ones that were removed.  
Jay Miner and Gus Kotait will discuss the plans with the landscape architect.

**VIII. BILL LIST**

MOTION: To accept the bills list as amended.  
Alfultis, Dembek - Unanimous

**IX. ADJOURNMENT**

MOTION: That the Waterford School Building Committee adjourns the meeting at  
6:03p.m.  
Alfultis, Nazarchyk – Unanimous

Submitted by Pamela Kamercia 6/30/14

**IX. Bill List June 24, 2014**

Revised 6/24/14

School	Stage	Vendor	Description	Invoice #	Amount
WHS	n/a	Electrical Wholesalers	IT Related Project Expenses	S101933076.001	\$182.66
WHS	n/a	Granite City	Flag Pole	S4937115.003	\$619.00
WHS	n/a	Granite City	Flag Pole	S4937115.001	\$850.98
WHS	n/a	Granite Group	IT Related Project Expenses	7478033-00	\$41.20
WHS	n/a	General Woodcraft	IT Related Project Expenses	IVC0070499	\$99.14
WHS	n/a	Jan Electronics	IT Related Project Expenses	73999	\$197.27
WHS	n/a	Granite Group	IT Related Project Expenses	7428894-01	\$10.08
WHS	n/a	F.W. Webb	IT Related Project Expenses	43082389	\$28.77
WHS	n/a	F.W. Webb	IT Related Project Expenses	42980037	\$209.60
WHS	n/a	Home Depot	IT Related Project Expenses	24287	\$28.46
WHS	n/a	Home Depot	IT Related Project Expenses	4213361	\$28.46
WHS	n/a	Home Depot	IT Related Project Expenses	4011422	\$108.27
WHS	n/a	Home Depot	IT Related Project Expenses	Receipt dated 6/4/14	\$33.18
WHS	n/a	Home Depot	IT Related Project Expenses	receipt dated 6/2/14	\$13.58
WHS	n/a	Home Depot	IT Related Project Expenses	receipt dated 5/29/14	\$224.61
WHS	n/a	Home Depot	IT Related Project Expenses	Receipt dated 5/21/14	\$229.59
WHS	n/a	Granite City	Press Box	S4900053.004	\$1,600.00
WHS	n/a	New England Facility Sales	Wall Pads	1870	\$9,774.00
WHS	n/a	Waterford Board of Ed.	Maint./Cust. Overtime	June 18, 2014	\$260.73
WHS	n/a	H.H.S. Mechanical	Fire Protection, Plumbing	00037	\$132,980.45
WHS	n/a	Ducci Electrical	Construction Mgmt. Services	00034	\$173,708.99
WHS	n/a	Joe Capasso Mason Ent.	Masonry	00025	\$130,967.65
WHS	n/a	Allied Restoration Corp.	Roofing	00018	\$3,076.57
WHS	n/a	Shepard Steel Co.	Structural Metal Framing	00030	\$69,733.64
WHS	n/a	CJ Fucci Construction	Sitework	00028	\$40,486.73
WHS	n/a	O&G Industries	Construction Mgmt. Services	00041	\$20,847.00
WHS	n/a	Town of Waterford	Tree Removal	2782	\$3,109.42
WHS	n/a	Town of Waterford	Tree Removal	2776	\$1,501.85
WHS	n/a	A Royal Flush	Rental	C-493026	\$166.00
WHS	n/a	Special Testing Laboratories	Soil Testing	28138	\$1,681.09
WHS	n/a	F.W. Webb	ADA Showers	42600809	\$8,126.15
WHS	n/a	William B. Meyer	Movers	COM-243-14/1	\$4,817.50
WHS	n/a	Van Zelm	Professional Services	0039737	\$6,308.18
WHS	n/a	Van Zelm	Professional Services	0039738	\$4,779.86
OSW	n/a	ATS Acoustics	Acoustical Panels	A714052949	\$1,781.53

WHS	n/a	Walch & Company	Roller Shades	44817	\$1,400.00
WHS	n/a	CorBuilt LLC	Survey	825973	\$170.00
WHS	n/a	Cynthia Kaplan	Professional Services	032014.209	\$240.00
WHS	n/a	Special Testing Laboratories	Soil Testing	28159	\$587.00
WHS	n/a	Park Roway	IT Related Project Expenses	33150	\$3,610.84
WHS	n/a	Park Roway	ADA Entryway	33149	\$10,783.45
WHS	n/a	Barco Products	FF&E	051401501	\$9,283.51
WHS	n/a	Town of Waterford	Tree Removal	2790	\$3,074.20
WHS	n/a	Project Adventure, Inc.	Challenge Course	D14135	\$30,000.00
WHS	n/a	A Royal Flush	Rental	C-496589	\$83.00
WHS	n/a	Van Zelm	Professional Services	0039825	\$8,711.30
WHS	n/a	Flooring by the Carpetman	IT Related Project Expenses	Invoice dated 6/2/14	\$3,625.00