

MINUTES

WATERFORD SCHOOL BUILDING COMMITTEE

REGULAR MEETING, TUESDAY, APRIL 21, 2009

PRESENT: Michael Cannamela, Mark Hanson, John Koning, Jody Nazarchyk, James Norton, Alan Wilensky

ABSENT: Jonathan King

STAFF: Nancy Macione, Principal, Oswegatchie Elementary School; James Miner, III, Director of Buildings & Grounds; Craig Powers, Assistant Superintendent of Schools

I. ESTABLISHMENT OF A QUORUM AND CALL TO ORDER

Chairman, Mark Hanson, established a quorum and called the meeting to order at 5:35 p.m.

II. RECOGNITION OF VISITORS/PUBLIC COMMENT

Mark Allen, O & G Industries; Donald Blevins, Chairman, Board of Education; Michael Brandt, Oswegatchie Parent; Sharon Burdsall, Oswegatchie Parent; W. Albert Jacunski, Jacunski Humes Architects LLC; Gus Kotait, O & G Industries; Larry Schilling, O & G Industries; Nancy Shepard, Oswegatchie Parent

Sharon Burdsall, Oswegatchie Parent, asked Nancy Shepard to distribute a packet entitled, "Imagination is the Key to Knowledge" Fifth Grade Class of 2009. The packet showed various 4" x 4" ceramic tiles on a wooden picture frame. Ms. Burdsall requested wall space in the new Oswegatchie School to be used to mount the framed tiles. The framed tiles would be a gift presented to the new Oswegatchie School by the last fifth grade class in the old building. The requested space would be 40 inches by 36 inches to hang the tiles representing 54 students. They will work with Mrs. Hendrickson, the Art teacher, to decide on the individual tiles that will make up the permanent memento. The total weight of the framed tiles would be approximately 15 pounds. The frame would not be permanently affixed to the wall.

Mr. Hanson informed Ms. Burdsall that she must start the requisition process by contacting the Principal of the new Oswegatchie School, Mrs. Macione, for approval. Ms. Burdsall thanked Mr. Hanson for his guidance and stated that they will pursue this matter as he recommended.

III. CORRESPONDENCE/INFORMATIONAL ITEMS

There were no informational items or correspondence.

IV. SUPERINTENDENT'S REPORT

Mr. Powers reported that there will be a few bills added to the bill list and there will be a presentation by Sherry Rowley of Advent Design on the FF&E items for the new Oswegatchie School later in this meeting.

V. CONSENT AGENDA

OSWEGATCHIE CHANGE ORDERS

1. ASI #234 – G. Donovan Associates. Additional glazing at the exterior hollow metal frames only in the amount of \$6,741.90.
Net change: \$6,742.00
2. GDA # 30 – G. Donovan Associates. Cost proposal for the stairs to the penthouse in the amount of \$9,185.00
Net change: \$9,185.00
3. ASI #256 – G. Donovan Associates. Add two electrified panic device, power supplies, and armored loop cable to opening 1041A in the amount of \$3,514.65
Net change: \$3,514.65
4. ASI #245: Connecticut Electrical Associates. Fire alarm circuitry and monitoring module to monitor fire alarm post valve in the amount of \$2,883.00
Net change: \$2,883.00
5. ASI #135: Connecticut Electrical Associates. Installation of quartz flood light mounted at ladder and emergency battery pack mounted within mechanical penthouse 3003 in the amount of \$2,987.00.
Net change: \$2,987.00
6. ASI #75: Dexter Mason Contractors. Add doors per SK-24 in the amount of \$6,337.00
Net change: \$6,337.00
7. ASI #211: Connecticut Electrical Associates. Installation of conduit branch circuit and power whips for new window shades as outlined in ticket #10-#18 in the amount of \$11,085.00
Net change: \$11,085.00
8. ASI #103: G. Donovan Associates. Change the grab bars at the kids toilets to avoid interference with flush valves in the amount of \$869.61
Net change: \$869.61
9. ASI #191 Rev: Dexter Mason Contractor. Move access panels in bathrooms in the amount of \$2,645.00

Net change: 2,645.00

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10. ASI #257: Connecticut Electrical Associates. Add power and data to computer lab in the amount of \$10,724.00

Net change: \$10,724.00

QUAKER HILL CHANGE ORDERS

Harrington Engineering. Provide and install a Microsoft serve and all required software for the Andover continuum system in the amount of \$12,790.00

Net change order: \$12,790.00

Harrington Engineering. Program time schedules to unlock main front door Monday thru Friday in the amount of \$1,980.00

Net change order: \$1,980.00

Harrington Engineering. Graphics Re-programming. Reprogramming of graphics, additions of more graphical pages and information for better navigation of the building in the amount of \$5,200.00

Net change order: \$5,200.00

QUAKER HILL CHANGE ORDERS (continued)

Harrington Engineering. Relocation of two exterior cameras and addition of video intercom in the amount of \$5,630.00

Net change order: \$5,630.00

Harrington Engineering. Addition of five security system door contacts in the amount of \$7,700.00

Net change order: \$7,700.00

TOTAL CHANGE ORDER: \$33,300.00

MOTION #1:

That the Waterford School Building Committee approves the Consent Agenda at presented.

Nazarchyk, Wilensky – Unanimous

QUAKER HILL SCHOOL

Architect's Report Quaker Hill School: Jacunski Humes, LLC

Mr. Jacunski reported that they are working with O & G Industries to wrap up some loose ends and take care of some punch list items.

Mr. Powers asked Mr. Miner to report on the work that could be done by Harrington Engineering, Inc. to interconnect the Andover Access Control System and the Ademco Burglar Alarm system during school time when the students would not be disturbed.

Mr. Miner reported that the work was supposed to be done earlier, but was never followed through to connect the two separate systems. The two systems are not communicating with each other. In order to investigate a problem one had to log onto a computer with the proper password and access the proper school file in order to see what the problem was and in what area the problem was located. When the two systems are interconnected, the investigator will have all that information readily available on the screen. When the investigator enters the building, all the information on the problem, broken window in a certain area or door ajar in another area, etc. will be visible on the screen immediately. The door control will be operational and the new graphics will be much improved. The system will be more user friendly.

Mrs. Nazarchyk asked how long the batteries would last if there is a power failure. Mr. Miner and Mr. Powers said that the batteries will last 90 minutes, but the generator will start in less than 10 seconds. If there was an emergency there would be enough power to activate the system.

Construction Manager’s Report Quaker Hill School: O & G

Mr. Kotait reported that they installed the sprinkler heads in the clouds at the school, and the shades in the gym were installed as well.

Mr. Schilling reported that they received the proposals for the additional playground equipment and should have them ready for the next meeting.

1. Discussion and possible action on proposal by Harrington Engineering, Inc. for labor and materials to interconnect the Andover Access Control System and the Ademco Burglar Alarm System in the amount of \$15,210.00.

**MOTION #2: That the Waterford School Building Committee approves the proposal by Harrington Engineering, Inc. for labor and materials to interconnect the Andover Access Control System and the Ademco Burglar Alarm System in the amount of \$15,210.00
Nazarchyk, Koning – 5-1-0**

**In Favor: Hanson, Koning, Nazarchyk, Norton, Wilensky
Opposed: Cannamela
Abstentions: 0**

OSWEGATCHIE SCHOOL

Architect's Report Oswegatchie School: Jacunski Humes, LLC

Mr. Jacunski reported that they are working in conjunction with O & G. Things are moving along very nicely. Bids were received on the FF&E Package for Oswegatchie and Sherry Rowley is here to give a presentation on the package.

Sherry Rowley from Advent Design discussed the Bid Summary for the FF&E Package for Oswegatchie School.

- MOTION #3:** That the Waterford School Building Committee awards the bid for Add Alternate #1 Kindergarten FF&E to Insalco in the amount of \$15,663.33.
Nazarchyk, Cannamela – Unanimous
- MOTION #4:** That the Waterford School Building Committee awards the bid for Classroom FF&E to Robert Lord in the amount of \$368,366.03.
Cannamela, Nazarchyk – Unanimous
- MOTION #5:** That the Waterford School Building Committee awards the bid for Kindergarten FF&E to Insalco in the amount of \$39,786.38.
Nazarchyk, Wilensky – Unanimous
- MOTION #6:** That the Waterford School Building Committee awards the bid for Art FF&E to Equipment Environments in the amount of \$6,705.00.
Nazarchyk, Koning – Unanimous
- MOTION #7:** That the Waterford School Building Committee awards the bid for Café FF&E to Robert Lord in the amount of \$37,853.63.
Nazarchyk, Wilensky – Unanimous
- MOTION #8:** That the Waterford School Building Committee directs Sherry Rowley to further investigate the bids for Library, Music, and Admin FF&E.
Koning, Wilensky – Unanimous

Construction Manager's Report Oswegatchie School: O & G

1. Monthly Progress Report #14

They are working on the floor and wall finishes and the equipment set ups. They are installing the gym bleachers on Monday. They are out to bid on the playground equipment. The site contractor will resume work on May 4th.

2. Discussion and possible action on Bid Package #2.16 – Demolition/Asbestos Abatement to Stamford Wrecking Company of Trumbull, Connecticut in the amount of \$222,175.00.

MOTION #9: That the Waterford School Building Committee awards the bid on Bid Package #2.16 – Demolition/Asbestos Abatement to the lowest qualified bidder, Stamford Wrecking of Trumbull, Connecticut in the amount of \$222,175.00.
Cannamela, Nazarchyk - Unanimous

MOTION #10: That the Waterford School Building Committee approves additional services to Jacunski Humes Contract for the following:
* FF&E Bidding and Implementation of \$13,200.00.
* Technology Bidding and Implementation not to exceed \$40,700.00.
Wilensky, Cannamela – unanimous

GREAT NECK SCHOOL

Mr. Jacunski reported that things are going relatively smoothly. He has made contact with Bob Nye regarding the Cupola and should have some recommendations at the next meeting.

Construction Manager's Report Great Neck School: O & G

Mark Allen reported that they have started building the sedimentation basins. On the 27th they will start drilling the wells. They had a meeting with the Conservation Commission who approved the treatment of the discharge. They will be going to the Building Official to get permits soon.

VII. OLD BUSINESS

1. Approval of April 7, 2009 minutes.

**MOTION #11: That the Waterford School Building Committee approves the minutes of the April 7, 2009 Special meeting.
Nazarchyk, Koning – Unanimous**

VII. NEW BUSINESS

Mr. Koning asked if Mr. Miner had looked into the problem with the lights and sound board at Clark Lane Middle School Cafetorium. Mr. Miner reported that he had spoken to his electrician and it may be possible to move the sound board over to the east corner. The box behind the stage is also sound equipment which may be able to be raised up to a 6 to 7 foot height. Mr. Miner said they will be looking into the problem more closely during the summer.

Mr. Jacunski reported that Sherry Rowley would be ready in one week to make the presentation on the remaining components in the FF&E package. The next meeting is scheduled for May 28, 2009 at 5:30 p.m.

IX. BILL LIST – ATTACHED

**MOTION #12: That the Waterford School Building Committee adds to the Bill List a bill to C.L.&P in the amount of \$510.89 for service at 165 Great Neck Road (Work Order 4N910504).
Cannamela, Koning – Unanimous**

**MOTION #13: That the Waterford School Building Committee adds to the Bill List a bill to Consulting Engineering Services, Inc. in the amount of \$2,144.99 for Commissioning Services at Quaker Hill School.
Cannamela, Nazarchyk – Unanimous**

**MOTION #14: That the Waterford School Building Committee approves the Bill List as amended.
Cannamela, Nazarchyk – Unanimous**

X. ADJOURNMENT

**MOTION #15: That the Waterford School Building Committee adjourns the Regular Meeting at 6:50 p.m.
Koning, Nazarchyk – Unanimous**

X. Bill List April 21, 2009

Project #152-	School	Stage	Vendor	Description	Invoice#	Amount
98	CLMS	2	Schindler Elevator	Elevator test	7151141929	\$703.73
98	CLMS	2	Schindler Elevator	Smokehead and fire recall	7151136160	\$872.39
98	CLMS	2	O&G	CMA contract	40	\$7,357.00
98	CLMS	2	Herb's Sport Shop	Stopwatch w/printer	42159	\$440.00
99	QH	n/a	CL&P	Utilities	51894534023	\$21.82
99	QH	n/a	Warehouse Store Fix.	Food Service	6	\$11,049.75
99	QH	n/a	Warehouse Store Fix.	Food Service	5	\$285.00
99	QH	n/a	Milton C. Beebe	Sitework	20	\$7,505.00
99	QH	n/a	Milton C. Beebe	Sitework	21	\$4,832.66
99	QH	n/a	Coastal Steel	Steel	18	\$31,971.93
99	QH	n/a	Coastal Steel	Steel	19	\$19,860.00
99	QH	n/a	Silktown Roofing	Roofing	15	\$21,990.46
99	QH	n/a	Noble Construction	General Trades	19	\$50,753.85
99	QH	n/a	Noble Construction	General Trades	18	\$53,990.27
99	QH	n/a	H. Carr & Sons	Drywall	17	\$69,196.57
99	QH	n/a	P&D Mechanical	HVAC	18	\$4,718.10
99	QH	n/a	Waterford Bd of Ed	Cust/maint overtime	4/15/2009	\$582.57
n/a	OSW	n/a	Jacunski Humes	Additional services	9065	\$6,682.50

n/a	OSW	n/a	Independent Testing	Testing svc	8350-N	\$665.00
n/a	OSW	n/a	Jacunski Humes	Professional Services	9064	\$12,825.00
n/a	OSW	n/a	Jacunski Humes	Additional Services	9066	\$1,100.00
n/a	OSW	n/a	CL&P	Utilities	51334044039	\$344.81
n/a	OSW	n/a	CL&P	Utilities	51334044039	\$149.12
n/a	OSW	n/a	CL&P	Utilities	51208044008	\$5,733.00
n/a	OSW	n/a	CL&P	Utilities	51320044043	\$2,531.34
n/a	OSW	n/a	O&G	Construction Mgmt Svc	16	\$70,535.00
n/a	OSW	n/a	Eastern Energy Service	Plumbing/hvac	13	\$99,951.47
n/a	OSW	n/a	Connecticut Electrical	Electrical/telecommun	13	\$172,070.08
n/a	OSW	n/a	Greenwood Ind.	Roofing & flashing	EIGT	17,329.90
n/a	OSW	n/a	BW Dexter	Masonry	9	\$22,025.75
n/a	OSW	n/a	HHS Mechanical	Fire protection	12	\$5,486.25
n/a	OSW	n/a	G. Donovan	General trades	08-015-00011	\$317,007.40
n/a	OSW	n/a	S. G. Milazzo	Drywall & acoustical	10	\$26,012.38
n/a	OSW	n/a	Kittredge Equip.	Food service equip.	IV	\$101,152.20
n/a	OSW	n/a	Urban Contractors	Flooring	6	\$28,361.30
n/a	OSW	n/a	MacKenzie Painting	Painting	6	\$24,266.80
n/a	OSW	n/a	Crest Graphics	Copies	30-716801	\$249.35
n/a	OSW	n/a	Crest Graphics	Copies	30-716784	\$258.00
n/a	OSW	n/a	The Day	Advertisement	D93036	\$767.70

n/a	OSW	n/a	Dime Oil	Fuel oil	0540HHHH	\$3,777.69
n/a	OSW	n/a	Stone Depot	Masonite	M00008238	\$895.60
n/a	OSW	n/a	Stone Depot	Plyscore CDX	M00008103	\$152.90
n/a	GN	n/a	O&G Industries	Construction mgt	1	\$62,282.78
n/a	GN	n/a	O&G Industries	Construction mgt	2	\$62,282.78
n/a	GN	n/a	City of New London	Fire service	9005-14308	\$84.67
n/a	GN	n/a	A Royal Flush	Portable toilets	317946	\$166.00
n/a	GN	n/a	Joseph L. Calabrese	Professional services	PO#925194	\$5,800.00
n/a	GN	n/a	Jacunski Humes	Reimbursable expenses	R0902	\$880.00
n/a	GN	n/a	Jacunski Humes	Professional Services	9067	\$16,430.00
n/a	GN	n/a	Crest Graphics	Copies	30-717625	\$52.34
n/a	WHS	n/a	JCJ Architecture	Professional services	6	\$14,857.17
n/a	WHS	n/a	Crest Graphics	Copies	30-707783	\$42.67
n/a	GN	n/a	C. L. & P	Service	4N910504	\$510.99
99	QH	n/a	Consulting Engineers	Commissioning	0000022	\$2,144.99