

Minutes

Policy Committee Meeting  
Waterford Board of Education  
15 Rope Ferry Road  
September 26, 2013

Present: Ms. Cote, Mr. Kenney, Mrs. McCarty, Mrs. Nazarchyk

Absent: Mr. Egan

Staff: Mr. Powers, Assistant Superintendent

Mrs. McCarty established a quorum, called the meeting to order at 5:35 p.m.

Mrs. McCarty pointed out that the wrong date for approval of minutes was listed on the agenda. The May 9, 2013 minutes were approved at the last meeting held on August 20, 2013.

Motion: That the Policy Committee add the approval of the minutes from August 20, 2013 to the agenda and delete the approval of minutes from May 9, 2013.  
Nazarchyk, Cote: 4-0

Motion: That the Policy Committee approve the minutes of August 20, 2013.  
Nazarchyk, Kenney: 4-0

Mr. Powers discussed the proposed revisions to the policy on Solicitation of Funds. Much of the language that was previously in the policy section was moved to the regulation to be consistent with other district policies. The proposed changes have been reviewed by legal counsel and the Director of Finance and Operations. Discussion followed on various scenarios in which the form in the regulations would need to be submitted. Mr. Kenney questioned why anything over \$1,000 would need the Superintendent's approval. Mr. Powers explained that was just a threshold chosen and it could be whatever the district desired. It was decided this threshold was sufficient and the proposed changes to the policy and regulation could go to the Board of Education for a first reading at its next regular meeting.

Mr. Powers next introduced the proposed changes to the Health Examinations policy. Language has been inserted to include pre-employment physicals for van drivers, which are new positions created in this fiscal year. The proposed changes were reviewed by the Director of Human Resources. Discussion followed on whether part-time employees working less than 20 hours per week or substitute employees should also receive pre-employment physicals. The committee decided to further investigate the process that surrounding districts follow prior to sending this policy to the full Board of Education for first reading.

Motion: That the Policy Committee adjourn its meeting at 6:13 p.m.  
Nazarchyk, Cote: 4-0

Respectfully submitted,  
Mrs. Kathleen McCarty  
Recording Secretary